1. **Requirements**
   
   a. For any person, vendor or organization to operate a temporary food service or mobile unit on Texas Tech property, a valid Temporary Food Service Permit must be issued by the Department of Environmental Health and Safety (TTUEHS).
   
   b. A Temporary Food Service Permit shall be issued only in compliance with the requirements of the TTUEHS and the Texas Department of State Health Services (TDSHS).
   
   c. Temporary Food Service Permits shall not be transferable from one person, vendor, or organization to another. Permits will be issued for one person, vendor, or organization for one specific time and event as determined by the Director of TTUEHS. It shall be prominently posted in every temporary food establishment and/or mobile unit.

2. **Issuance of Permit**

   a. Any person, vendor, or organization desiring to operate a temporary food establishment or a mobile unit shall submit a written application for Temporary Food Service Permit.

   b. Upon receipt of such application, the Environmental Health Specialist from TTUEHS shall make or cause to be inspected the temporary food establishment or mobile unit to determine compliance with the provisions of these rules. If the vendor, person, or organization is permitted by a city, TDSHS, or a health district, then a copy of the most recent inspection report should be included with the application for a permit. When the inspection reveals that the applicable requirements of these rules have been met, a permit shall be issued to the applicant. If the food products are prepared, stored, or manufactured at another location or commissary, then the Environmental Health Specialist may make or cause to inspect those facilities to determine compliance of these rules. Persons, vendors, or organizations using Texas Tech property may need to contact Texas Tech Grounds Use Committee to ensure that all provisions of this committee are met.

3. **Suspension of Temporary Food Service Permit**

   a. Permits may be suspended by TTUEHS for failure of the permit holder to comply with the requirements of these rules and/or an unacceptable inspection report.

4. **Reinstatement of Suspended Permits**

   a. Any person, vendor, or organization whose temporary permit has been suspended may at any time make application for another inspection for reinstatement of the Temporary Food Service Permit. Re-inspection will be done as soon as possible. If the applicant is complying with the requirements of these rules, the permit may be reinstated.

5. **Revocation of Temporary Food Service Permits**

   a. The Temporary Food Service Permit may be permanently revoked for serious or repeated violations of any of the requirements of these rules or for interference with the Environmental Health Specialist in the performance of his/her duties.

   b. Prior to such action, the Director of TTUEHS shall notify the permit holder in writing stating the reason for which the Temporary Food Service Permit is subject to revocation.

   c. An appeal meeting may be held to resolve any violations within ten days of permanently revoking the Temporary Food Service Permit.